



Fax the completed form to:
 Health Tradition Health Plan UM Department
 Fax Number: 608.781.9654
 Urgent Fax: 608.467.4964

Network Referral Request

An approved referral from Health Tradition Care Plus is required before a member receives care from certain In-Network providers. Health Tradition will send a decision notification to the member, the requesting provider, and the provider to whom the member is being referred. All fields on this form must be completed and submitted with clinical documentation that supports the need for referring this member to a specialist.

Decisions on non-urgent requests will be made within 15 calendar days of receipt of the request and urgent requests within 3 calendar days assuming the referral is submitted with all necessary clinical information.

Please note: Members may receive covered services from an In-Network Audiologist, Behavioral Health Provider, Dentist, Dietician, Chiropractor, OB-GYN, Oral Surgeon, Ophthalmologist, Optometrist, Physical, Occupational or Speech Therapist, or at home Nursing Care (including palliative and hospice care) without a referral.

REFERRING PROVIDER INFORMATION

Provider NPI #	Name of Person Completing Form	
Provider Name	Department Phone Number for Referral Questions	
Clinic Name	Fax Number	
Provider Location/Street Address	Provider City	Provider Zip

MEMBER INFORMATION

Patient Name (First, Middle Initial, Last)	Date of Birth
Insurance ID#	Phone Number

REFERRED TO PROVIDER INFORMATION – ALL FIELDS REQUIRED

Provider Name	Specialty	NPI # of Requested Provider
Facility Name	Phone Number	Fax Number
Facility Location (Street Address, City/Zip)	Referring Diagnosis Codes	Diagnosis Description
Indicate why patient needs <u>cannot be met</u> by the primary care provider.		
Routine Urgent – If marking as an urgent referral, please provide the medical necessity (see ERISA definitions below) for why this would be urgent outside of scheduling purposes:		
Requested Start Date of Care with Specialist	Requested End Date of Care with Specialist	Number of Visits Requested

ERISA Guidelines state urgent is defined as: 1. Could seriously jeopardize the life or health of the claimant or the ability of the claimant to regain maximum function or 2. In the opinion of a physician with knowledge of the claimant's medical condition, would subject the claimant to severe pain that cannot be adequately managed without the care of treatment that is the subject of the claim.